



Opportunity to join the team at Masson Mills as Visitor Centre Assistant

Masson Mills

Sir Richard Arkwright's water powered cotton spinning mill built on the banks of the River Derwent at Matlock Bath. Part of the UNESCO Derwent Valley Mills World Heritage Site. The Mills are home to a textile museum, meeting and event spaces, offices and onsite hydroelectric power generation. The Visitor Centre is a site reception, café and gift shop.

The Role

- Customer service: you will be the first point of contact for all visitors to the Mills, including museum, café and gift shop customers, people attending meetings and events and visitors to the site.
- Food and drink preparation: you will prepare and serve drinks, including barista coffee, and hot and cold snacks. You must maintain high standards of food safety, cleanliness and hygiene and complete necessary check and records. You will follow a date management system for fresh food, maintain stock levels, rotate stock and conduct stock takes.
- Communication: you will communicate effectively with members of the public, business visitors and team members.
- Opening and closing: you will be responsible for completing opening and closing procedures, cashing up, opening and locking up.
- You will often work independently and will be good at multitasking and prioritising.
- Flexible working days to include some Saturdays. Scope for additional shifts working events.

Characteristics

The ideal candidate will have/be:

- Excellent communication skills
- Confident handling cash and using a till
- Reliable and trustworthy
- Work independently
- An interest in the Mills and local area

For more information please contact Jamie Needle (Director): 01629 581 001 or jln@massonmills.co.uk